

MEMORY

Saving the Welsh Literature Archive



www.llgc.org.uk/memory

Do you use a computer for writing?

The Welsh Literature Archive Project is committed to preserving the literary memory of Wales in every medium. Literary archives of the future will be a mixture of papers and several types of digital documents. Digital materials decay and deteriorate, computers age and break; new technologies and machines take their place. Saving these materials is a great challenge for us all.

The Welsh Literature Archive Project aims to:

- Raise awareness of digital preservation
- Plan to receive and preserve digital literary archives
- Assist authors, and others, to safeguard their precious electronic documents.

Remember, a few small steps to avoid a big loss:

- Name and organise your computer documents carefully
- Decide which are the most important documents to save, and make copies to safeguard them
- Keep copies in another medium, and in another place to ensure you'd still have a safe copy of your work even if a disaster such as a fire or theft affected your house or office
- Use a password to protect access to your computer
- Use anti-virus software, and remember to update it regularly
- Consider the fate of your digital archive: where, or with whom, will it end up in future?

LLGC
NLW

Llyfrgell Genedlaethol Cymru
The National Library of Wales
Aberystwyth

Noddir gan
Lywodraeth Cynulliad Cymru
Sponsored by
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Contact us for advice on safeguarding your personal papers, or visit our webpages for further information on digital preservation.

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