

## Board of Trustees Council Chamber

29 September 2023  
 9.30 – 10.15 Closed Session  
 10.15 – 1.00 Open Session

ITEM	PURPOSE
<p><b>9.30 – 10.15</b></p> <p><b>CLOSED SESSION:</b> (Trustees, Chief Executive, HR Manager and Clerk to the Board)</p> <ol style="list-style-type: none"> <li>1. Chief Executive and Librarian’s Role (President)</li> <li>2. Other staffing matters (Chief Executive and Librarian)</li> </ol>	<p>FOR INFORMATION</p> <p>FOR INFORMATION</p>
<b>10.15 – 1.00 – OPEN SESSION</b>	
<p><b>Section 1: General Matters</b></p> <ol style="list-style-type: none"> <li>1.1 Chair's welcome, opening remarks and apologies</li> <li>1.2 Declarations of interests relevant to the agenda</li> <li>1.3 Minutes of the meetings 27 and 28 July 2023 - discuss issues arising that are not on the agenda</li> </ol>	<p>TO BE APPROVED</p>
<p><b>Section 2: Chief Executive and Librarian’s Report</b></p>	<p>FOR INFORMATION</p>
<p><b>Section 3: Strategic Issues</b></p> <ol style="list-style-type: none"> <li>3.1 Deaccessioning Plan (OR)</li> <li>3.2 Health, Safety and Well-being Annual Report 2022/23(AI)               <ol style="list-style-type: none"> <li>3.2.1 Asbestos Risk Management</li> </ol> </li> <li>3.3 Equality Annual Report 2022/23 (AI)</li> <li>3.4 Fundraising Strategy – revised version (RR)</li> <li>3.5 Policy on Acceptance of Gifts and Donations (RR)</li> <li>3.6 Audience Engagement (RR)</li> <li>3.7 Board of Trustees Terms of Reference (CtoB)</li> <li>3.8 Corporate Governance Framework – review (CtoB)</li> <li>3.9 Fourth Street Report – action plan (RG)</li> <li>3.10 CIPFA Working Groups – verbal update (Pr/CEO)</li> <li>3.11 Pension Scheme – verbal update (Tr/LyH)</li> </ol>	<p>TO BE APPROVED</p> <p>TO BE APPROVED</p> <p>FOR INFORMATION</p> <p>TO BE APPROVED</p> <p>TO BE APPROVED</p> <p>TO BE APPROVED</p> <p>FOR INFORMATION</p> <p>TO BE APPROVED</p> <p>TO BE APPROVED</p> <p>FOR INFORMATION</p> <p>FOR INFORMATION</p> <p>FOR INFORMATION</p>

<p><b>Section 4: Corporate Affairs</b></p> <p><b>4.1 Financial Reports</b>  4.1.1 Management Accounts August 2023 (EE)  4.1.2 Private Funds Commitments – draft for discussion (EE)</p> <p><b>4.2 Compliance and Risk</b>  4.2.1 No matters to discuss</p>	<p>FOR INFORMATION  FOR INFORMATION</p>
<p><b>Section 5: Reports from Committees</b>  (shared with the Trustees only until they have been approved at the next meeting of the appropriate committee)</p> <p>5.1 Performance, Quality and Governance Committee Draft Minutes  14.08.23  5.3 Buildings Panel Draft Minutes 06.09.23</p>	<p>TO NOTE  TO NOTE</p>
<p><b>Section 6 : Any other matter</b></p> <p>6.1 Appointment of Trustees - update</p>	
<p><b>END OF OPEN SESSION</b></p>	

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Abbreviations

Pr - President

Tr - Treasurer

CEO – Chief Executive

LyH – Lee Yale-Helms

OR - Owain Roberts

EE – Emyr Evans

ID – Illtud Daniel

RR – Richard Roberts

AI – Annwen Isaac

CtoB – Clerk to the Board

