

NLW - Welsh Skills Assessment

ALTE Framework (The Association of Language Testers of Europe)

Level	Listening/Speaking	Reading/Understanding	Writing
0	<ul style="list-style-type: none"> No current Welsh language skills. 	<ul style="list-style-type: none"> No current Welsh language skills. 	<ul style="list-style-type: none"> No current Welsh language skills.
1	<ul style="list-style-type: none"> Can pronounce Welsh words, place names and personal names correctly. Can greet customers face to face or on the telephone and use basic every day words and phrases such as thank you, please, etc. Can begin and end a conversation. 	<ul style="list-style-type: none"> Can understand simple key words and sentences on familiar /predictable matters relating to own job areas, such as on signs and in letters. 	<ul style="list-style-type: none"> Can write personal names, place names, job titles etc. Can fill in simple forms and note down simple information such as a Welsh address, the date and venue of a meeting.
2	<ul style="list-style-type: none"> Can understand the essence of a conversation. Can respond to simple job-related requests and requests for factual information. Can ask simple questions and understand simple responses. Can begin and end conversations and meetings bilingually. 	<ul style="list-style-type: none"> Can understand messages and very basic letters or emails. Can understand factual and routine information on familiar matters related to own job area such as in standard letters and leaflets. 	<ul style="list-style-type: none"> Can write short simple notes/messages on a limited range of predictable topics related to own job area.

3	<ul style="list-style-type: none"> • Can understand much of what is said in the office or at a meeting. • Can keep up a simple conversation on a work-related topic but may need to revert to English to discuss more complex or technical information. • Can answer predictable or factual questions. • Can take and pass on most messages. 	<ul style="list-style-type: none"> • Can scan texts for relevant information. • Can understand a fair range of job-related routine and non-routine text when standard language is used. 	<ul style="list-style-type: none"> • Can write informal messages and reports for internal use but more formal written work would need to be checked by someone possessing a competent level of written Welsh. • Can make notes whilst someone is talking.
4	<ul style="list-style-type: none"> • Can contribute effectively to meetings within own area of work. • Can understand differences in language and dialect. • Can argue for or against a specific case. • Can chair meetings and answer questions confidently from the Chair. • Can give presentations fluently and confidently in the context of the job area. 	<ul style="list-style-type: none"> • Can read and understand information fairly quickly as long as no unusual vocabulary is used and no complex or technical information is involved. 	<ul style="list-style-type: none"> • Can prepare formal letters, business correspondence, short reports, email messages, etc. • Can write a straightforward report or document but would need to have it checked by someone possessing a competent level of written Welsh. • Take reasonably accurate notes in meetings.
5	<ul style="list-style-type: none"> • Can contribute fluently and confidently in relation to all aspects of day-to-day work, including discussing and advising upon technical, specialist or sensitive matters. • Can give presentations and media interviews. 	<ul style="list-style-type: none"> • Can understand complex information expressed in complex, specialist or technical language in documents, reports, correspondence and articles, etc. 	<ul style="list-style-type: none"> • Can write business correspondence, short reports, e-mail messages and information literature to an acceptable standard with the assistance of language tools. • Can write detailed notes in a meeting whilst contributing fully.