

## Board of Trustees

16 February 2018  
10:00am – 1:00pm  
Education Room

### CLOSED SESSION FOR THE TRUSTEES ONLY 10.00 – 10.30

1. Board Appointments
2. Pay Settlement - update

#### Section 1

- 1.1 Welcome by the President and Opening Remarks
- 1.2 Apologies
- 1.3 Declaration of Interests
- 1.4 Approve the Minutes of the 17 November meeting and discuss any matters arising (enc.)
- 1.5 Action Points from the 17 November meeting (enc.)

#### Section 2 Matters which require Discussion or a Decision

- 2.1 Progress Report on the Operational Plans for the Public Engagement and Consultation Strategy and the Marketing Strategy
- 2.2 Appointment of Trustees to the Pension Scheme Board (enc.)
- 2.3 Appointment of a Chair to the Audit and Risk Committee

#### Section 3 Information and Updates

- 3.1 National Broadcast Archive – progress report (enc.)
- 3.2 Highlight Report October – December 2017 (enc.)
- 3.3 Progress Report on the Operational Plan October – December 2017 (enc.)

#### Section 4 Financial Matters

- 4.1 Management Accounts up until the end of December 2017 (enc.)
- 4.2 2018 – 2019 Budget (enc.)
- 4.3 Risk Register (enc.)

## **Section 5**      **Reports from the Committees**

- 5.1      Draft Minutes of the Governance and Performance Committee meetings held on 15.09.17 and 26.01.18 (enc.)
- 5.2      Draft Minutes of the Capital Programme Project Board meeting held on 16.02.18 (enc.)
- 5.3      Verbal update on papers presented to the Financial Planning Committee - the meeting on 09.02.18 was postponed

## **Section 6**      **Librarian's Business**

- 6.1      Culture, Welsh Language and Communication Committee

## **Section 7**      **President's Business**

- 7.1      Trade Mission to China
- 7.2      Partnerships with Higher Education
- 7.3      Huw Williams – vote of thanks

## **Section 8**      **Any other business**