

## Board of Trustees

23 November 2018

10:00am – 1:00pm

Council Chamber

### CLOSED SESSION: 10.00 – 11.00

1. Chief Executive and Librarian's Post – update (Trustees and HR Manager only)
  - 1.1 Minutes of the Closed Session held on 21 September (enc.)
  
2. Broadcast Archive Project – (Trustees and Executive Team only)
  - 2.1 Minutes of the Closed Session held on 21 September (enc.)
    - Paper 1: Broadcast Archive financial brief (enc.)
    - Paper 2: Broadcast Archive strategic brief (enc.)
    - Paper 3: Forward financial planning exercise road map (enc.)
    - Paper 4: Forward financial planning background paper (enc.)

### OPEN SESSION: 11.00 – 1.00

#### Section 1

- 1.1 President's Welcome and Opening Remarks
- 1.2 Apologies
- 1.3 Declaration of Interests
- 1.4 Approve the minutes of the meeting held on 21 September and discuss matters arising (enc.)
- 1.5 Actions points from the meeting on 21 September (enc.)

#### Section 2 **Matters which require discussion or a decision**

- 2.1 Broadcast Archive Project
- 2.2 People Strategy and Workforce Development Plan (enc.)
- 2.3 Fundraising – update

#### Section 3 **Information and Updates**

- 3.1 Y Gen July – September 2018 (enc.)
- 3.2 Trustees Training Programme 2018 – 2019 (enc.)
- 3.3 Use of the Library Seal (enc.)

#### **Section 4      Financial Matters**

- 4.1 Management Accounts to the end of October 2018 (enc.)
- 4.2 Corporate Risk Register (enc.)
  - 4.2.1 Broadcast Archive Risk Register (enc.)

#### **Section 5      Reports from the Committees**

- 5.1 Draft Minutes of the Governance and Performance Committee meeting on 07.09.18 (enc.)
- 5.2 Draft Minutes of the Post 16 Educations Task and Finish Group meeting on 13.09.18 (enc.)
- 5.3 Draft Minutes of the Special Meeting of the Audit and Risk Committee on 19.09.18 (enc.)
- 5.4 Draft Minutes of the Buildings Advisory Panel meeting on 20.09.18 (enc.)
- 5.5 Draft Minutes of the Financial Planning Committee meeting on 05.10.18 (enc.)
- 5.6 Draft Minutes of the Audit and Risk Committee meeting on 26.10.18 (enc.)

#### **Section 6      Librarian's Matters**

- 6.1 Event in London 2019
- 6.2 Brexit Report (enc.)
- 6.3 Delivering Together: Strengthening the Welsh Government's Sponsorship of Arms-length Bodies

#### **Section 7      President's Matters**

- 7.1 Appointments to the Board of Trustees – update
- 7.2 Culture, Welsh Language and Communications Committee
- 7.3 9<sup>th</sup> International Shanghai Library Forum
- 7.4 National Eisteddfod 2020

#### **Section 8      Any other business**

\*\*\* END OF MEETING \*\*\*