



# Agenda

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## Board of Trustees

29 November 2019

10:00am – 1:00pm

Education Room

**OPEN SESSION: 10.00 – 1.00**

**Presentation: Rob Phillips – Welsh Political Archive 10.00 – 10.20**

### Section 1:

- 1.1 Chair's Welcome and Opening Remarks
- 1.2 Apologies
- 1.3 Declaration of Interests
- 1.4 Approve the minutes of meeting held on 27 September and discuss matters arising (enc.)
- 1.5 Action points from the meeting held on 27 September (enc.)

### Section 2: Matters which require discussion and a decision

- 2.1 Remuneration of the President's Post (enc.)

### Section 3: Chief Executive and Librarian's Report (enc)

### Section 4: Compliance and Risk

- 4.1 Risk Management Policy, Strategy and Process (enc.)
- 4.2 Risk Register (enc.)
- 4.3 Well Being of Future Generations – Well Being Statement and Guidelines (enc.)

### Section 5: Financial Matters

- 5.1 Management Accounts up until the end of October 2019 (enc.)
- 5.2 Financial Outlook, the Chair's letter to the Deputy Minister and Pensions Fund Valuation (enc.)
- 5.3 Public Accounts Committee Scrutiny of Accounts 2017 - 2018 (enc.)
- 5.4 Private Funds Commitments (enc.)
- 5.5 Fundraising Report (enc.)

### Section 6: Reports from Committees

- 6.1 Draft Minutes of the Buildings Advisory Panel which met on 07.10.19 (enc.)
- 6.2 Draft Minutes of the Financial Planning Committee which met on 11.10.19 (enc.)

6.3 Draft Minutes of the Audit and Risk Committee which met on 01.11.19 (enc.)

**Section 7: Any other business**

7.1 Board Papers – electronic copies

**\*\*\* END OF MEETING\*\*\***