



Agenda

Board of Trustees

28 January 2022

10.00 – 1.00

ITEM	PURPOSE
OPEN SESSION: 10.00 – 1.00	
10.00 – 10.45 PRESENTATION: Cyber Security– Toolkit for Trustees Toby G from the National Cyber Security Centre (NCSC)	
Section 1: General Matters 1.1 Chair’s welcome, opening remarks and apologies 1.2 Declaration of interests relevant to the agenda 1.3 Minutes of meeting held 19 November 2021 and matters arising	<i>FOR APPROVAL</i>
Section 2: Chief Executive and Librarian’s Report (enc.)	<i>TO NOTE</i>
Section 3: Strategic Matters 3.1 Welsh Government Framework Document (enc.) 3.2 Appointments (Pr and CtoB) 3.2.1 Trustee Appointment 3.2.2 President and Vice-President campaign – update 3.2.3 Appointment of Trustee to the Buildings Panel 3.3 Board Work Plan 2022 (Pr) (enc.) 3.4 Operational Plan 2021 - 2026 (OR) (enc.) 3.5 Tailored Review – final comments (CEO) (enc.)	<i>FOR APPROVAL</i> <i>FOR APPROVAL</i> <i>TO NOTE</i> <i>NOMINEE REQUIRED</i> <i>TO NOTE</i> <i>FOR APPROVAL</i> <i>TO NOTE</i>
11.45 – 11.50 5 MINUTE BREAK	
11.50 – 12.10 PRESENTATION: Welsh Music Archive – Nia Daniel, Project Manager	

<p>Section 4: Corporate Matters</p> <p>4.1 Financial Reports</p> <p>4.1.1 Draft Budget 2022 / 2023 (EP) (enc.)</p> <p>4.1.2 Management Accounts December 2021 (EP) (enc.)</p> <p>4.1.3 Pay Remit (CEO/DM) (enc.)</p> <p>4.2 Compliance and Risk</p> <p>4.2.1 Corporate Risk Register (EP)(enc.)</p>	<p><i>TO NOTE</i></p> <p><i>TO NOTE</i></p> <p><i>FOR APPROVAL</i></p> <p><i>TO NOTE</i></p>
<p>Section 5 : Committee Reports <i>(shared with Trustees only until they have been approved at the next meeting of the relevant Committee)</i></p> <p>5.1 Draft Minutes Audit and Risk 8.10.21 (now Audit, Risk and Assurance (enc.)</p> <p>5.2 Draft Minutes Governance and Performance 12.11.21 (now Performance and Quality)</p> <p>5.3 Finance and Resources 17.01.22 – verbal report</p> <p>5.4 Buildings Panel 19.01.22 – verbal report</p> <p>5.5 Performance and Quality 25.01.22 – verbal report</p>	<p><i>TO NOTE</i></p> <p><i>TO NOTE</i></p> <p><i>TO NOTE</i></p> <p><i>TO NOTE</i></p> <p><i>TO NOTE</i></p>
<p>Section 6 : Any other business</p>	
<p>END OF OPEN SESSION</p>	

Abbreviations

Pr - President

CEO – Chief Executive

DM – David Michael

OR - Owain Roberts

EP – Emyr Phillips

CtoB – Clerk to the Board