

## Board of Trustees

29 January 2021

9.30 – 1.00

Virtual Meeting

### CLOSED SESSION: 9.30 – 10.30 (TRUSTEES ONLY)

1. Use of 2020 – 2021 revenue (enc.)
2. Update on the Restructuring Process
3. Update on Voluntary Redundancy

### OPEN SESSION: 11.00 – 1.00

#### Section 1:

- |      |                                                                   |                   |
|------|-------------------------------------------------------------------|-------------------|
| 1.1. | Welcome from the President and Opening Remarks                    |                   |
| 1.2  | Apologies                                                         |                   |
| 1.3  | Declaration of Interests                                          |                   |
| 1.4  | Approval of minutes of meeting on 27 November and matters arising | APPROVAL REQUIRED |
|      | 1.4.1 Action points from the meeting on 27 November               | TO NOTE           |
| 1.5  | Correspondence                                                    |                   |
|      | 1.5.1 Heritage Lottery Fund Letter (enc.)                         | TO NOTE           |

#### Section 2: Strategic Matters

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|-----|-------------------------------------------------------------------------------------------------|-------------------|
| 2.1 | 2021 – 2026 Strategy (final)(enc.)                                                              | APPROVAL REQUIRED |
| 2.2 | International Strategy (final)(enc.)                                                            | APPROVAL REQUIRED |
| 2.3 | Cyber Security and introduction to the NCSC toolkit (enc.)<br>(paper shared with Trustees only) | TO NOTE           |
| 2.4 | Capital Plans (enc.)                                                                            | TO NOTE           |
| 2.5 | Library Events Programme 2021 (enc.)                                                            | TO NOTE           |

#### Section 3: Chief Executive and Librarian's Report

TO NOTE

#### Section 4: Compliance and Risk

- |     |                                |         |
|-----|--------------------------------|---------|
| 4.1 | Corporate Risk Register (enc.) | TO NOTE |
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#### Section 5: Financial Matters

- |     |                                 |                   |
|-----|---------------------------------|-------------------|
| 5.1 | Draft Budget 2021 – 2022 (enc.) | APPROVAL REQUIRED |
|-----|---------------------------------|-------------------|

5.2 Management Accounts December 2020 (enc.) TO NOTE

**Section 6: Reports from Committees – circulated to Trustees only until they have been approved at the next meeting of the relevant Committee**

6.1 Draft Minutes of the Financial Planning Committee meeting on 15.01.21 TO NOTE

**Section 7: Any other business**

7.1	Business Cycle 2020 and 2021 (enc.)	TO NOTE
7.2	Recruitment Campaign to the Board of Trustees – update	FOR INFORMATION
7.3	Trustees’ Performance Appraisal Process – update	FOR INFORMATION

**END OF OPEN SESSION**

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